

**PROVISIONAL YEAR END POSITION 2019-20  
BUDGET HOLDER PERFORMANCE**

| Main                    | Service                                | Col 1                    | Col 2                                   | Col 3   | Col 4  | Budget Holder Comments on Performance<br>(only provided where +/- £10k)   |
|-------------------------|--|--------------------------|---|---|--|---|
|                         |  | Controllable<br>Approved | Controllable<br>Provisional<br>Year End | Controllable<br>Variance to<br>Approved Budget<br>Underspend(-) | Controllable<br>Adjusted<br>Carry Forward<br>Request |   |
| Code                    |  | Budget<br>@ 31/3/20      | Position                                | Approved Budget<br>Underspend(-)<br><br>(-) = Underspend        |  |   |
|                         |  | £                        | £                                       | £   | £  |   |
| <b>People Committee</b> |  |                          |   |   |  |   |
| 060                     | Leisure Vision                         | 36,650                   | 34,138                                  | -2,512  |  |   |
| 065                     | Waterfield Leisure Centre              | -179,650                 | -194,164                                | -14,514   |  | Underspend on utilities due to lower recharge of costs this financial year.   |
| 372                     | Rent Rebates - Non HRA                 | 4,620                    | 904                                     | -3,716  |  | Comment covers 372,373 & 375.   |
| 373                     | Rent Rebates - HRA Tenants             | -37,980                  | -79,335                                 | -41,355   |  | The key areas of variances are a shortfall in Admin Subsidy of £3k and a reduction in the bad debt provision of £27k which is a combination of raising less debts as a result of customers migrating onto Universal Credit and improved recovery  |
| 375                     | Rent Allowances                        | -113,080                 | -92,039                                 | 21,041  |  |   |
| 410                     | Homelessness                           | 165,380                  | 160,094                                 | -5,286  |  |   |
| 420                     | Melton Lifeline                        | -23,300                  | -22,518                                 | 782   |  |   |
| 471                     | Customer Services                      | 599,180                  | 600,550                                 | 1,370   |  |   |
| 595                     | Community Service Grants               | 52,650                   | 53,260                                  | 610   |  |   |
| 620                     | Local Authority Lottery                | 1,400                    | 1,075                                   | -325  |  |   |
| 625                     | Community Safety                       | 146,600                  | 135,550                                 | -11,050   | 6,440  | The grant for Bottesford was agreed across the community safety partnership. The processing of the payment has been delayed and the end of year invoice was not received due to restricted operational activities. This invoice is being chased by the Council and should be processed for payment shortly. Therefore, a carry forward has been requested |
| 630                     | Me and My Learning                     | 273,370                  | 267,141                                 | -6,229  |  |   |
| 685                     | Council Tax Benefit                    | 0                        | -4,327                                  | -4,327  |  |   |
| 697                     | Strategic Sports & Leisure Development | 11,680                   | 7,712                                   | -3,968  |  |   |
| 880                     | People Directorate                     | 534,800                  | 542,901                                 | 8,101   |  |   |
|                         |  | <b>1,472,320</b>         | <b>1,410,943</b>                        | <b>-61,377</b>  | <b>6,440</b>   |   |

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|      |                                    | Controllable<br>Approved | Controllable<br>Provisional<br>Year End | Controllable<br>Variance to<br>Approved Budget<br>Underspend(-) | Controllable<br>Adjusted<br>Carry Forward<br>Request |  |
| Code |                                    | Budget<br>@ 31/3/20      | Position                                |   |  |  |
|      | <b>Corporate Committee</b>         |                          |   |   |  |  |
| 476  | Welland Procurement Unit           | 13,370                   | 10,252                                  | -3,118  |  |  |
| 480  | COVID-19                           |                          | -5,775                                  | -5,775  |  |  |
| 560  | Electoral Registration             | 47,030                   | 44,469                                  | -2,561  |  |  |
| 600  | Elections                          | 74,630                   | 77,071                                  | 2,441   |  |  |
| 605  | Emergency Planning                 | 23,900                   | 23,889                                  | -11   |  |  |
| 635  | Central Expenses                   | 167,100                  | 166,924                                 | -176  |  |  |
| 646  | Corporate and Democratic Core      | 272,020                  | 267,493                                 | -4,527  |  |  |
| 647  | Corporate Costs (Finance)          | 69,000                   | 81,749                                  | 12,749  |  | Benefit subsidy audit fees relating to 2018-19 not previously accrued  |
| 648  | Non Distributed Costs              | 281,280                  | 274,671                                 | -6,609  |  |  |
| 660  | NNDR Collection                    | -852,120                 | -883,331                                | -31,211   |  | Income underspend due to Increased S31 Grant received based on final NNDR return to Government - this is offset by transfers to the business rates retention reserve as reflected in the figures. The remaining underspend is due to levy surplus account from 2018/19 and adjustment on the 2017/18 Section 31 grant not completed in year. Underspend reduced by additional spend of £13.5k for RV analysis which will generate additional NDR income next year.   |
| 680  | Council Tax Collection             | -67,140                  | -64,913                                 | 2,227   |  |  |
| 705  | Misc Financing Items               | -183,410                 | -205,407                                | -21,997   |  | Reduction in bad debt provision  |
| 810  | Corporate Services                 | 532,940                  | 522,682                                 | -10,258   |  | Additional generic new burdens grant funding which was non ring fenced and not required. Also lower pension costs for one employee   |
| 811  | Corporate Project - Finance System | 37,060                   | 37,056                                  | -4  |  |  |
| 815  | Information Technology             | 641,460                  | 549,780                                 | -91,680   | 79,990   | Underspending primarily due to:<br>1. Implementation expenses & licencing costs due in 2019/20, deferred to 2020/21 as a result of a delay in implementation caused by interdependency on other projects, also being delayed, in part by Covid-19<br>2. A series of major infrastructure improvements (increasing the capacity of the Storage Area Network and virtual hosting systems together with new network switching equipment) delayed to 2020/21, in part by Covid-19<br>3. Part year charge for disaster recovery one off saving. |
| 820  | Internal Audit                     | 60,330                   | 59,949                                  | -381  |  |  |
| 830  | Corporate Management Team          | 607,260                  | 608,017                                 | 757   |  |  |
| 835  | Corporate Improvement Team         | 210,020                  | 210,810                                 | 790   |  |  |
| 840  | Communications                     | 355,960                  | 343,029                                 | -12,931   | 18,360   | Underspending due to delay in development of Website pending IEG4 implementation. Slightly offset by overspend on training costs   |
| 842  | Democratic Services                |                          | 457                                     | 457   |  |  |
| 845  | Legal Services                     | 380,840                  | 361,034                                 | -19,806   | 4,000  | Income generated exceeded expectations due to use of consultant. Additional savings generated from vacancies and a delay in the purchase of regulatory encyclopaedias  |
|      |                                    | <b>2,671,530</b>         | <b>2,479,908</b>                        | <b>-191,622</b>   | <b>102,350</b>                                       |  |

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| Code |                                | Budget<br>@ 31/3/20      | Position                                |   |  |   |
|      | <b>Place Committee</b>         |                          |   |   |  |   |
| 005  | Environmental Health Service   | 331,320                  | 336,497                                 | 5,177   |  |   |
| 015  | Control of Pests               | -2,700                   | -2,476                                  | 224   |  |   |
| 040  | Public Conveniences            | 48,900                   | 48,821                                  | -79   |  |   |
| 050  | Waste Management               | 1,515,890                | 1,457,200                               | -58,690   |  | Underspend on bin purchases (£15k), Underground bins (£3k), Transportation costs (alternative haulier)(£19k) & additional costs on street sweeping disposal costs (£3k). Additional income received on bin tags (£2k), redirection mileage (£8k), replacement bins (£1k), bulky collections (£6k) & from LCC for mileage costs of disposal of street sweeping |
| 055  | Leisure Vision - Site          | 0                        | -12,446                                 | -12,446   |  | Amount from reserve re site surveys not spent in year.  |
| 070  | Open Spaces (General Expenses) | 23,250                   | 19,237                                  | -4,013  |  |   |
| 100  | Land Drainage                  | 18,780                   | 17,072                                  | -1,708  |  |   |
| 120  | Car Parks & Bus Station        | -469,520                 | -442,174                                | 27,346  |  | General car parking income was down by £16k at the year end. However, a further £12k was lost in March due to COVID-19.   |
| 140  | Christmas Lighting             | 34,590                   | 24,101                                  | -10,489   | 10,350   | Delay in works due to COVID-19. Work will continue in 2020/21 financial year - carry forward requested  |
| 300  | Cattle Market                  | -171,380                 | -194,846                                | -23,466   |  | Previous assumption re reduction in income has not materialised as performed better than expected. In the last quarter live stock sales exceeded the previous two years income, mainly attributable to a strong sale in sheep mainly due to 'market' conditions and improved sheep trading from Melton Mowbray.   |
| 305  | Cattle Market Re-Development   | 10,550                   | 15,227                                  | 4,677   |  |   |
| 315  | Tourism                        | 22,290                   | 24,579                                  | 2,289   |  |   |
| 320  | 7 King Street                  | -8,790                   | -8,312                                  | 478   |  |   |
| 340  | Development Control            | -205,410                 | 30,606                                  | 236,016   |  | Income has decreased this year with uncertainty throughout the year largely due to Brexit. Benchmarking has been undertaken with other Leicestershire authorities who have also noticed a drop in the submission of planning applications and the overall fees being received.  |

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| 345  | Local Plans   | 218,940                  | 223,879                                 | 4,939   |  |  |
| 355  | Building Control  | 6,050                    | -13,573                                 | -19,623   |  | Underspend on salary costs as a result of the deletion of the post of Lead professional BCO costs have been transferred as a contribution to the Partnership for management , support and capacity but a balance remains unspent. Partnership costs being slightly lower than anticipated. |
| 400  | Private Sector Housing Renewal                              | 22,580                   | 20,420                                  | -2,160  |  |  |
| 415  | Other Private Housing                                       |                          |   | 0   |  |  |
| 470  | Parkside  | 322,260                  | 344,001                                 | 21,741  |  | Overspend on responsive repairs and utilities. Income targets for civic suites have not been met.  |
| 472  | Phoenix House   | -10,810                  | -5,473                                  | 5,337   |  |  |
| 477  | Corporate Repairs & Maintenance                             | 122,000                  | 148,659                                 | 26,659  |  | Overspend due to additional repair works. The larger areas of spent were analysed as Parkside - 47%, Car Parks - 13%, Melton Country Park - 12%, Leisure Centres - 9%, Phoenix House 7%, the remaining spend was attributed to Lake Terrace, Public Conveniences and Snow Hill.            |
| 507  | Environmental Maintenance                                   | 478,150                  | 468,506                                 | -9,644  | 3,000  |  |
| 570  | Industrial Estates  | -140,610                 | -135,049                                | 5,561   |  |  |
| 575  | Economic Development  | 118,540                  | 114,487                                 | -4,053  |  |  |
| 580  | Land Charges  | -57,890                  | -57,451                                 | 439   |  |  |
| 588  | Licensing   | -21,640                  | -14,488                                 | 7,152   |  |  |
| 661  | Business Improvement District                               | -10,510                  | -8,968                                  | 1,542   |  |  |
| 872  | Regulatory Services   | 216,310                  | 212,064                                 | -4,246  |  |  |
| 876  | Communities and Neighbourhoods                              | 312,150                  | 317,792                                 | 5,642   |  |  |
|      |   | <b>2,723,290</b>         | <b>2,927,893</b>                        | <b>204,603</b>  | <b>13,350</b>  |  |
|      | <b>Net Controllable Cost of Services - General Expenses</b> | <b>6,867,140</b>         | <b>6,818,744</b>                        | <b>-48,396</b>  | <b>122,140</b>                                       |  |
| 745  | Interest Received   | -136,800                 | -191,317                                | -54,517   |  |  |
| 760  | Provision for Repayment of Debt                             | 11,970                   | 11,970                                  | 0   |  |  |
|      | <b>Total Controllable Non Service Related Costs</b>         | <b>-124,830</b>          | <b>-179,347</b>                         | <b>-54,517</b>  |  |  |
| 793  | <b>Net Controllable Deficit/Surplus(-) General Expenses</b> | <b>6,742,310</b>         | <b>6,639,397</b>                        | <b>-102,913</b>   |  |  |

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| <b>SPECIAL EXPENSES (MELTON MOWBRAY)</b>                       |  |                          |   |   |  |   |
| 101  | Town Area Community Centres                                    | 56,790                   | 28,786                                  | -28,004   |  | Professional Fees re looking at development potential of Community Centres not undertaken due to Covid-19. Also, additional income as all three centres used by LCC in 19-20 whereas budget assumed closures. |
| 270  | Open Spaces  | 82,980                   | 75,522                                  | -7,458  | 5,420  |   |
| 325  | Cemeteries   | -45,580                  | -54,581                                 | -9,001  | 7,780  |   |
| 330  | Allotments   | -2,690                   | -3,818                                  | -1,128  |  |   |
| 478  | Corporate Repairs & Maintenance                                | 19,800                   | 7,088                                   | -12,712   |  | Works required but not moved forward due to vacant post . Work will be undertaken in 20/21 once resource is in place.   |
| <b>Net Controllable Cost of Services - Special Exnses (MM)</b> |  | <b>111,300</b>           | <b>52,998</b>                           | <b>-58,302</b>  | <b>13,200</b>  |   |
| 746  | Interest Received  | -480                     | -3,781                                  | -3,301  |  |   |
| <b>Total Controllable Non Service Related Costs</b>            |  | <b>-480</b>              | <b>-3,781</b>                           | <b>-3,301</b>   |  |   |
| 794  | <b>Net Controllable Deficit/Surplus(-) Special Exnses (MM)</b> | <b>110,820</b>           | <b>49,217</b>                           | <b>-61,603</b>  |  |   |
| <b>SPECIAL EXPENSES(SPROXTON)</b>                              |  |                          |   |   |  |   |
| 295  | Closed Churchyards   | 500                      | 0                                       | -500  |  |   |
| <b>SPECIAL EXPENSES (FRISBY)</b>                               |  |                          |   |   |  |   |
| 296  | Closed Churchyards   | 1000                     | -108                                    | -1,108  |  |   |
| <b>TOTAL ALL SERVICES</b>                                      |  | <b>£6,854,630</b>        | <b>£6,688,507</b>                       | <b>-£166,123</b>  |  |   |

**Notes:**

Col 1 = Approved budget is the original estimate as adjusted by virements, supplementary estimates and budget reductions.

Col 2 = Provisional year end position is subject to external audit certification

Col 3 = Variance comparing the provisional year end position to the approved budget (Col 2 - Col 1)

Col 4 = Underspend subject to a carry forward request